



## *West Boylston Housing Authority*

87 MAPLE STREET - ORCHARD KNOLL  
WEST BOYLSTON, MASSACHUSETTS 01583  
(508) 835-6060

### MINUTES OF THE JUNE 4, 2008 BOARD OF COMMISSIONERS MEETING HELD AT 87 MAPLE STREET, ORCHARD KNOLL, AT 7:00 P.M.

#### MEMBERS PRESENT:

Paul Menard, Chairman  
Eva Gambaccini, Asst Chairman  
Emily Witkus, Asst Treasurer  
Joan Welsh, Secretary

#### MEMBERS ABSENT:

Richard Duguay, Treasurer

#### OTHERS PRESENT:

Anita Sullivan, Executive Director

The Regular Meeting of the Board of Commissioners was called to order at 7:00 p.m. by Chairman, Paul Menard.

#### New Business:

Joan Welsh has agreed to fill the Housing Authority's position on the Community Preservation Board.

Joan Welsh gave the Board a bit of background of the Community Preservation Board's purpose and the review of the procedures.

Anita Sullivan met with Allied Waste in regards to the rubbish removal contract. We are satisfied with the service we are receiving but there was a huge cost increase with the expiration of our three year contract. Anita will get proposals from three companies and the Board may review and award the contract at the next Board meeting. Paul Menard uses A.J. Letourneau at his garage and he is pleased with their service, so Anita will contact that company for a second bid.

Anita gave an overview of the seminars she attended at the Seacrest conference. Once again Anita was pleased with the "team" atmosphere between DHCD and housing authority staffs.

#### Unfinished Business:

The Elder Meals program continues to be run from the community room. More Orchard Knoll residents are attending than when the meals were served out of Mixer.

The Board members continue to assess how the Authority will best serve the West Boylston community and will form a mission statement when the direction is clearly defined.

#### Maintenance Report

The truck repairs are complete. There is additional damage to the truck that happened when Chuck was plowing. There is a \$500 deductible and no surcharge for the repair. The Board agreed to have the damage repaired for a cost of \$500.

An email was received after the Board's request for sweeping from Leon Gaumond. The Housing Authority was supposed to be swept the second week of May but it hasn't been done yet. Anita emailed Leon again to see if it was an oversight and to try to get a date of when it will be done.

Spring Cleanup has been slow due to health issues with Chuck. The garden will be raked and the buildings washed as soon as possible.

#### Executive Director's Report

The June 2008 NAHRO Newsletter was reviewed and discussed.

The June 2008 checks were signed and distributed for the Board's review.

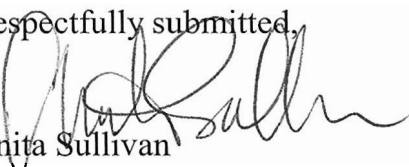
#### Review & Approval of Minutes

Eva Gambaccini made a motion to accept the minutes of the Regular Board Meeting held May 7, 2008. Joan Welsh seconded the motion. All in favor.

#### Adjournment

Joan Welsh made a motion to adjourn the meeting at 7:40 p.m. Emily Witkus seconded the motion. All in favor.

Respectfully submitted,

  
Anita Sullivan  
Executive Director